

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on March 12, 2018, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the Board and the press on March 9, 2017.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Tenyer
William J. Pizzi (entered at 7:35 p.m.)

Absent was:

Denise Devereux-Peters

Also in attendance were:

Vicki Rakowski, Interim Executive Director
Lisa Stordahl, Office Manager
Jason Lohmeyer, Village Trustee
Jeff Lawler, Village Manager
Lois Wollney, Shorely Woods, Barrington
Bruce Grabenkort Shorely Woods, Barrington
Mary Young, Civiltech Engineering
Bob Andres, Civil Tech Engineering
Krissy Lohmeyer, Barrington
Peg Cullen, Barrington
Bob Tikwart, Barrington
Todd Sholeen, Barrington
Heather Sholeen, Barrington

President Minner called the meeting to order, welcomed the guests, and invited them to address the Board. Jeff Lawler, Village of Barrington Manager, spoke regarding the artist's rendering of the Village's proposal for the Lake Zurich Road realignment and answered questions for the trustees. He then invited Bob Andres of Civil Tech Engineering, a firm contracted by the Village of Barrington, to discuss traffic patterns concerning the proposed roundabout. Mr. Andres stated that 3,400 cars use Lake Zurich road daily, and said that over the next 20 years, that number should increase to 5,000 a day. When asked, he noted that it did not take into account the additional 1,000 cars entering and exiting the library daily. Ms. Tenyer noted concerns that traffic could increase further as the road becomes known as a "cut-through". Ms. Clifford asked about the grading on the Village's parking lot design at the base of the water tower, as the plans (and renderings) do not depict a hill. Mr. Andres said they would try to raise to a similar grade to connect to the upper parking lot. Both Peg Cullen and Krissy Lohmeyer spoke expressing their support for the realignment citing safety concerns. Jason Lohmeyer and Bob Tikwart read letters on behalf of Krista Markowski and Melinda Lomas respectively, stating their support for the road realignment. Lois Wollney spoke next, and encouraged the board to move forward

with the Lake Zurich Road realignment due to the safety concerns. Todd Sholeen spoke last, stating that he feels the realignment would make the entrance to the library safer.

President Minner thanked everyone for attending the meeting and sharing their opinions. He stated that a completed library appraisal is in the works, its delay due to the Village requesting further land in December. President Minner is hopeful that the Library Board will vote on an action regarding the Village's proposal at the April meeting.

President Minner asked if there were any questions on the minutes of the Regular Meeting of February 12, 2018. There were none. Ms. Pintozzi moved to approve the minutes of the February 12 meeting as presented. Ms. Tenyer seconded the motion. **The motion passed unanimously.**

President Minner asked if there were any questions on the minutes from the February 12, 2018 Committee of the Whole Meeting. There were none. President Minner moved to approve the minutes of the February 12 Committee of the Whole meeting as presented. Ms. Carr seconded the motion. **The motion passed unanimously.**

President Minner asked if there were any questions on the Executive Session minutes of February 12, 2018. There were none. Ms. Clifford moved to approve and keep closed the Executive Session minutes as presented. Ms. Tenyer seconded the motion. **The motion passed unanimously.**

President Minner congratulated Maureen Foley, Technical Services Associate; and Sharon Riskin, Adult Services Librarian, on their fifteen-year work anniversaries. The board asked that Ms. Rakowski thank them on their behalf.

President Minner thanked Ms. Rakowski for a job well done during her tenure as Interim Executive Director and asked the board to set a date for her return to her original role and salary of Head of Operations. Ms. Clifford moved, and Ms. Carr seconded the motion returning Ms. Rakowski to the role of Head of Operations on April 16, 2018, and noted that her salary change will become effective Monday, April 23, 2018, coinciding with the beginning of a new pay period.

Ayes: Minner, Clifford, Carr, Pintozzi, Tenyer
Nays: 0
Absent: Peters, Pizzi
Motion: CARRIED.

Mr. Pizzi entered the meeting at 7:35 p.m.

Ms. Carr presented the Treasurer's report. The beginning balance was \$7,368,288.41 with receipts of \$294,873.88 and expenditures of \$405,161.48; leaving an ending balance of \$7,258,000.81. Eight months into our fiscal year, revenues are 62.31% of anticipated, and year-to-date expenditures are 52.55% of budget. Ms. Pintozzi moved to approve the Treasurer's report and bills for payment as presented. Mr. Pizzi seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Ms. Carr noted that the investments look slightly more positive this month. President Minner asked Ms. Rakowski to look at the library's service related expenditures and make sure that the library is spending the funds allocated to that area.

In the Director's report, Ms. Rakowski informed the board that we are continuing to grow in our concierge type services, noting that there were thirty-two one-on-one appointments and twenty-one outreach visits in the month of February. Ms. Rakowski stated that customers appreciate the opportunity to work directly with our staff to get their specific technology questions answered. This type of service model works very well for our community.

Ms. Rakowski mentioned that she recently had a safety meeting with Barrington's Police Chief and that he gave some very good recommendations during his walkthrough of the library.

Library staff have been participating in Harassment Training over the past two weeks. By the end of this week, 90 staff members will have completed the training.

Ms. Rakowski noted that the board is due for a Policy Committee Meeting soon. She suggested that staff begin working on policy issues and updates now in order to have them ready for Mr. Henning's arrival and proposed the Policy Committee meet in the month of May so that Mr. Henning can attend.

In staff news, Ms. Rakowski reported that Comic Con, held on Sunday, March 4, was a huge success, noting that it gets bigger and better each year. In addition, the staff has been busy kicking off spring programs, preparing for the summer reading program, and getting ready for the new Executive Director's arrival.

In new business, Ms. Rakowski alerted the board that they should have received an email from Lake County reminding them to fill out their Statement of Economic Interests, which are due by May 1.

There being no further business, Ms. Clifford moved and Ms. Carr seconded the motion to adjourn. **The motion passed unanimously.**

Adjournment was at 7:52 p.m.


Secretary